



## New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	10-15-2012
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Issuance:	15.11	CP&P Form 15-11, ISS-USA Outgoing Case Referral Form	

Click here to view, complete or print CP&P Form [15-11](#).

### **WHEN TO USE IT**

This form is used when referring a case to International Social Service (ISS)-USA, and a need for services in a foreign country for a child or family is identified. A CP&P Worker completes this form and submits it to the DCF International Liaison at [issl@dcf.state.nj.us](mailto:issl@dcf.state.nj.us).

### **HOW TO USE IT**

The CP&P Form [15-11](#), New Jersey Referral Form for Services with ISS-USA, is a template in the on-line manual and is completed by the CP&P Worker.

The CP&P Worker then submits the CP&P Form [15-11](#), electronically through e-mail, to the DCF International Liaison. The DCF International Liaison reviews the form to make sure the form is properly completed before forwarding it to the ISS-USA Case Manager.

### **DISTRIBUTION**

Original - CP&P Worker/ DCF Case Record

Electronic Version - Forward to DCF Interstate Services Unit